



BIDDING DOCUMENT FOR RUDA
Government of the Punjab



**HIRING OF SERVICES FOR WORK AGAINST
INSTALLATION OF CABINS AT RUDA NEW OFFICES**

TENDER NO: RUDA-OPS-24-363

RAVI URBAN DEVELOPMENT AUTHORITY
Government of the Punjab

151 Abu Bakar Block, Garden Town Lahore, Pakistan

TEL: +92-42-99333531-6

<http://www.ruda.gov.pk>

MAY-2024



DISCLAIMER

This document, prepared in accordance with the RUDA Procurement Regulations 2022 (amended), serves as an invitation for bids. The purpose is to procure services for the **installation of cabins in the new office buildings of the Ravi Urban Development Authority (RUDA).**

2. The bidding document information, evaluation, criteria shall be used for selection of most responsive bidder. RUDA employees, personnel, agents, consultants, advisors, and bidders etc. shall not be liable to reimburse or compensate the recipient of the document and prospective bidder participating in the bidding process for costs, fees, damages or expenses incurred by the recipient of the document or the prospective bidder in evaluating or acting upon this document or otherwise in connection with the assignment as contemplated herein after.

3. The submission of bids by the prospective bidder shall be deemed to be upon full comprehension and agreement if any or all terms of the document and such solicitations shall be deemed as an acceptance to all the terms and conditions stated in this document.

4. Bids submitted by prospective bidder in response to the Invitation to Bid (ITB) shall be construed to be based on full understanding and comprehension of each clause of the document after due diligence and carefully verifying and examining the information, data, criteria, terms and conditions mentioned in the document. Mere obtaining the document and participation in the bidding process shall neither constitute a solicitation to invest nor termed as a guarantee or commitment of any manner on the part of Ravi Urban Development Authority (RUDA) that the work shall be awarded. RUDA reserves the rights in its full discretion to modify the document or the assignment at any time prior to the award and shall not be liable to reimburse or compensate the bidders for any cost, taxes, expense or damage incurred by the bidders during their participation in the bids.

5. RUDA in terms of Rule 37 of RUDA Procurement Regulations 2022 reserves the right in its full discretion to revoke the bidding process and reject all the bids or proposals at any time prior to the acceptance of a bid or proposal and shall incur no liability solely by virtue of its invoking ibid rule towards the bidders.

6. Mere submission of bids does not generate or create right of the bidders to selection.



The bidders are expected to go through the bidding document and all instruction forms, terms, specification, and chart / drawings and precisely comprehend it fully and furnish all information required by bidding documents along with supporting documents if any while submitting the bid. Failure to furnish the required information or documents shall make the bid non-responsive which may lead to its rejection.

In case of any quandary or clarification about the instructions / provisions hereinafter referred in the bidding document the procuring agency can be contacted for resolution of the issue but all such clarification shall be entertained which are received one week prior to last date of bid submission.



1. INVITATION TO BIDDERS

Ravi Urban Development Authority (hereinafter referred as Procuring Agency) Government of the Punjab intends for the **installation of cabins in the new office buildings of the Ravi Urban Development Authority (RUDA)** hereinafter referred as **“the services”**.

According to the contract duties outlined below in the bidding document, the successful bidder shall be obligated to deliver the Services to RUDA within a specific timeframe.

Bidding is open to interested businesses that are registered with the income tax and sales tax departments.

PART – I

2. INSTRUCTIONS TO BIDDERS

2.1. Scope

Ravi Urban Development Authority, (RUDA), (hereinafter referred to as “the Procuring agency”) invites / request for proposal (hereinafter referred to as “the Tenders”) for installation of networking and security cameras in the new office buildings of the Ravi Urban Development Authority (RUDA) (Hereinafter referred to as “the Services”).

Please note: We encourage all bidders to conduct a survey of the premises that fall under the scope of work prior to submitting their bids.

A pre-bid meeting is scheduled to be held in the board room of RUDA at the following date and time: **30 May 2024, at 11:00 a.m.** The layouts of the office are attached as Annex A and B.

2.2. Eligibility Criteria

Eligible Bidder/Tenderer is a Bidder/Tenderer who:

- has a registered/incorporated company/firm in Pakistan.
- Must be registered with Tax Authorities as per prevailing tax rules (Only those firms / companies which are validly registered with sales tax and income tax departments and have sound financial strengths can participate).
- has valid Registration of General Sales Tax (GST) / Punjab Services Tax (PST) & National Tax Number (NTN) and must be included in Active Taxpayer List.
- has submitted a bid for the complete scope of the work.
- has not been blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan (Submission of undertaking on legal stamp paper is mandatory) for tender.
- Conforms to the clause of “Responsiveness of Bid” given herein this tender document.



2.3. Operating Laws / Rules

RUDA Procurement Regulations 2022 (amended) shall be the Operative Law which shall be strictly followed and can be downloaded from RUDA website:

2.4. Publication Mode

RUDA website and Print media: As per Rule 12(1), this tender is being placed online at RUDA's website as well as being advertised in print media.

The prospective bidders can download the Tender from RUDA's website (<http://www.ruda.gov.pk>).

2.5. Cost of Bidding Document

Interested bidders can acquire the bidding document from RUDA's Procurement Department located at 151 Abu Bakar, Block Garden Town, Lahore. A non-refundable tender cost of **PKR 5,000/-** is required, payable via Pay Order or Demand Draft in favor of **Ravi Urban Development Authority**. This can be done on any working day (Monday to Friday) during office hours. Alternatively, the document can be downloaded from RUDA's website. Please note, bids will only be accepted if accompanied by a Pay Order or Demand Draft of **PKR 5,000/-** attached to the bidding document.

2.6. Bidding Procedure

Single Stage – Two Envelope Bidding Procedure as stipulated under Rule 41(2) (b) of RUDA Procurement Regulations 2022 (amended) shall be applied.

- (i) the bid shall be a single package consisting of two separate envelopes, containing separately the financial and the technical proposals.
- (ii) the envelopes shall be marked as "Financial Proposal" and "Technical Proposal".
- (iii) in the first instance, the "Technical Proposal" shall be opened, and the envelope marked as "Financial Proposal" shall be retained unopened in the custody of the procuring agency.
- (iv) the procuring agency shall evaluate the technical proposal in the manner prescribed in advance, without reference to the price and shall reject any proposal which does not conform to the specified requirements.
- (v) during the technical evaluation no amendments in the technical proposal shall be permitted.
- (vi) after the evaluation and approval of the technical proposals, the procuring agency shall open the financial proposals of the technically accepted bids, publicly at a time, date and venue announced and communicated to the bidders in advance, within the bid validity period.
- (vii) the financial bids found technically non-responsive shall be returned unopened to the respective bidders; and
- (viii) the lowest evaluated bidder shall be awarded the contract.



2.7. Opening of the Bid

a) Submission and Opening of Bid:

The last date for submission of bid shall be **10 June 2024, before 03:00 P.M.**

- b) All bids submitted shall be opened on the same day at 03:30 PM in the presence of prospective bidders or their representatives who chose to attend.

NOTE:

- RUDA shall not be responsible for any cost or expense incurred by a bidder in connection with the preparation or delivery of the bid.
- Incomplete and overwritten bids will be rejected forthwith.
- RUDA in terms of Rule 37 of RUDA Procurement Regulations 2022 reserves the right in its full discretion to revoke the bidding process and reject all the bids or proposals at any time prior to the acceptance of a bid.
- In case of an official holiday or any local holiday falling on last submission date the next working day will automatically be the last date of submission and opening of the bid.

BIDDING DOCUMENTS

2.8. Contents of Bidding Document

The required bidding procedures involved, and contract terms and conditions are prescribed in the bidding documents. In addition to the invitation of bids, the bidding documents include:

- a) Instructions to bidders
- b) Evaluation Criteria
- c) Technical Requirements
- d) Bidding Forms
- e) Contract Forms

The bidder is required to examine all instructions, forms, terms and requirements stipulated in the bidding document. Failure to furnish all information required by the bidding document or submission of a bid not substantially responsive to the bidding documents in any respects may result in rejection of the bid.

2.9. Clarification of Bidding Document

The prospective bidders requiring any further information or clarification regarding the bidding document may contact the RUDA designated officer in writing or by visiting at the following address:

**DEPUTY DIRECTOR PROCUREMENT
RAVI URBAN DEVELOPMENT AUTHORITY
151 ABU BAKAR BLOCK, GARDEN TOWN, LAHORE
TEL: +92-42-99333531-6
E-mail: haroon.rauf@ruda.gov.pk**

NOTE:

- All those requests for seeking information / clarification pertaining to the procurement process / bidding documents which are received at least 07 days prior to the deadline for the submission of the bid shall be responded.



2.10. Amendment in Bidding Documents

- a) At any time prior to the deadline for submission of bid, RUDA, for any reason, whether at its own initiative or in response to a clarification requested by the prospective bidder, may modify the bidding document through amendment.
- b) The amendment made shall be part of the bidding document and shall be made available for information of all the prospective bidders in a timely and on equal opportunity basis in a manner like that of the original advertisement through addendum / corrigendum.
- c) To afford the prospective bidder reasonable time in which to take the amendment into account in preparing its bid, RUDA may, at its discretion, extend the deadline for the submission of the bid.

BID PREPARATION

2.11. Language of Bid

The bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and the Client shall be written in the English language. Any printed literature furnished by the bidder if written in another language, provided that this literature is accompanied by an English translation, in which case, for purposes of interpretation of the bid, the English translation shall govern.

2.12. Documents Comprising the Bid

The evaluation of bid submitted shall be inclusive of, but not limited to, the following documents:

- a. **Bid Form**
- b. **Bid Security**

2.13. Bid Form

The bidder shall complete the bid form duly signed by the authorized personal along with the stamp of the bidder's organization and all the schedules provided in the bidding documents.

2.14. Bid Prices

- a) Prices quoted by the bidder shall remain fixed and operative/valid until completion of the work and will not be subject to variation or modification on account of escalation or change in the state taxes.



2.15. Bid Currencies

Prices shall be quoted in Pak Rupee (PKR).

2.16. Bid Security

- a) Pursuant to clause **2.13**, the bidder shall furnish as part of its bid, a bid security equal to **PKR 200,000/-** in the form of Pay Order/CDR issued by any scheduled bank of Pakistan having validity of 90 days, in favor of Ravi Urban Development Authority.
- b) All unsuccessful bidder's bid security will be released and returned after award of the work.
- c) The successful bidder security will be returned upon successful completion of work.

2.17. Format and Signing of Bid

- a) The Bidder shall be required to submit duly filled and signed original bidding documents.
- b) Only prescribed bid forms shall be used and not to be retyped. The original bid shall be signed by the bidder, or a person duly authorized to sign on behalf of the bidder. Such authorization shall be supported by written power of attorney accompanying the bid. All pages of the bid where entries and amendments have been made shall be initialed by the authorized person signing the bid. The prices quoted in numbers shall also be given in words and in case of any dispute the prices quoted in words shall be preferred.
- c) The bid shall contain no interlineation, erases or overwriting except as necessary to correct errors made by the bidders, in which case such corrections shall be initiated by the bidder or authorized person signing the bid.

2.18. Sealing and Marking of Bid

- a) The bidder shall seal his technical bid in a separate envelope clearly and legibly marked as **Technical Bid**.
- b) The Financial Bid similarly shall be sealed in a separate envelope clearly and legibly marked as **Financial Bid** with a caution not to be opened before the Technical Bid is opened.
- c) Both the sealed envelopes (Technical / Financial) shall be sealed in another envelope clearly and legibly marked as **bids for provision of Renovation of offices for Ravi Urban Development Authority (RUDA)**.
- d) The sealed envelope shall be submitted on the following address and shall only be accepted on production of copy of pay order/CDR amounting to **PKR 200,000/-** on account of bid security:

**RAVI URBAN DEVELOPMENT AUTHORITY
151 ABU BAKAR BLOCK, GARDEN TOWN, LAHORE**

- e) The main envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case of delayed submission.
- f) Bids sent electronically shall not be entertained.



2.19. Deadline for Submission of Bids

- a) The original bid must be received by RUDA authorized officer / employee at the time specified above.
- b) RUDA may at its discretion, extend the deadline for the submission of its bid by amending the bidding document in which case all rights and obligations of RUDA and bidders subject to previous deadline will thereafter be subject to the deadline as extended.

2.20. Delayed Bid

The bids received by RUDA after prescribed date and time shall be rejected forthwith and returned to bidder unopened however any bid received after the closing time but prior to opening of the bids shall to the entire discretion of the Procuring Officer will be accepted or rejected.

2.21. Modification and Withdrawal of Bid

- a) The bidder may modify or withdraw its bid after submission of the bid through a written notice for modification or withdrawal and the same is received by RUDA prior to the last date of submission of bid.
- b) No bidder shall be allowed to alter or modify the bid after the closing date for the submission of the bid.
- c) A bid once opened in accordance with the prescribed procedure shall be subject to only those rules, regulations and policies that are in vogue at the time of issuance of notice for invitation of bid.

OPENING AND EVALUATION OF BIDS

2.22. Opening of Bid

- a) The bid shall be opened on the same date after the bid submission closing time in the presence of bidders or their representatives who choose to be present at the time and date specified, in the office of RUDA at the address given. The bidders or their representatives present at the occasion shall be required to mark their attendance as evidence to bear witness to the bid proceedings.
- b) The bidders' names shall be announced and only technical bid on the bid opening date shall be opened. RUDA at its convenience may announce the result of technical bid on the same day or appropriate time shall be announced for declaring the result of technical evaluation. The financial bid shall also be opened on the day when the result of technical evaluation shall be announced. Only those financial bids shall be opened which qualify and emerge responsive technically. All financial bids of bidders which do not technically emerge responsive shall be returned unopened.
- c) The collective result of technical and financial responsiveness of the bids shall form the grading of the bidder as first lowest, second lowest etc.



2.23. Clarification of Bids

To assist in the examination, evaluation, and comparison of bid, RUDA may at its discretion ask the bidder for clarification of its bid. All responses to such requests shall be in writing and no change in the price or substance of the bid shall be allowed.

2.24. Determination of Responsiveness of Bid

- 1) Prior to carrying out detailed evaluation and scrutiny of the bid, all bids shall be examined to determine the substantial responsiveness of the bid to the prerequisites mentioned in the bidding documents. A substantially responsive bid shall be the one which:
 - a. Meets the eligibility criteria.
 - b. Has been properly signed on the bid form.
 - c. Is accompanied by the required securities and such securities are valid covering the required period.
 - d. The technical requirements should meet the major technical criteria as specified in technical specifications / technical bid form of this document.
 - e. Fixed price i.e., the bid does not offer a scalable price quotation.
 - f. Is otherwise complete and generally in order.
 - g. Conforms to all the terms, conditions, and specifications of the bidding documents without material deviation or reservation. A material deviation or reservation is one that:
 - i. Affects any substantial change in scope, quality, or performance of the services or
 - ii. Limits in any substantial way, inconsistent with the requirement of the bidding document, the client's rights, or the bidder's obligation under the contract.
- 2) The bidder's responsiveness shall be based on the contents of the bids itself without recourse to extrinsic evidence.
- 3) The bid determined as not substantially responsive shall be rejected by RUDA and shall not be allowed to be made responsive subsequently by the bidder by correction, modification or withdrawal of the nonconforming deviation or reservation.
- 4) RUDA possesses the right to waive any minor infirmity / non-conformity / irregularity in the bid.

AWARD OF CONTRACT

2.25. Post-qualification and Award Criteria

- a) RUDA will determine to its satisfaction whether the bidder has offered the services at reasonable prices consistent with the current prevailing market prices and is qualified to satisfactorily fulfil the contract.
- b) An affirmative determination will be prerequisite for award of the contract to the bidder. Any negative determination will result in the rejection of the bidder's bid. RUDA will award the contract to the bidder if its bid has been determined to be



substantively responsive to the bidding documents and consistent with the current market prevailing prices as determined by RUDA provided further the bidder is determined to be qualified to satisfactorily perform the contract.

2.26. Right to Vary Quantities after Award of Work

RUDA reserves the right to increase or decrease the quantum of the services to be procured as per requirement during the award period without any change in unit price or other terms and conditions.

2.27. Notification of Contract Award

- a) Prior to the expiration of the period of bid validity, RUDA will notify the bidder in writing by registered letter that its bid has been accepted. Such correspondence shall be termed as a **LETTER OF ACCEPTANCE**.

2.28. Signing of Contract

- a) After the acceptance of performance security by RUDA, the successful bidder shall be sent a formal work order.
- b) Within 03 days of receipt of such formal work order signing call, the bidder / service provider shall be required to sign the same and return it to RUDA.

2.29. Income Tax, General Sales Tax and Services Tax

RUDA may carry out verification to confirm the veracity of declaration of the bidder of being registered with Income Tax, Sales Tax Departments and Punjab Revenue Authority.

2.30. Blacklisting

- a) If the bidder fails / delays in performance of any of the obligations, under the Contract, violates any of the provisions of the Contract, commits breach of any of the terms and conditions of the Contract, RUDA may in terms of Rule 23 of RUDA Procurement Regulations 2022, at any time, without prejudice to any other right of action / remedy, blacklist the bidder, either indefinitely or for a stated period, for future participation in procurement processes in public sector.
- b) If the bidder is found to have engaged in corrupt or fraudulent practices in competing for the award of contract or during the execution of the contract, RUDA may in terms of Rule 22 of RUDA Procurement Regulations 2022, at any time, without prejudice to any other right of action / remedy, blacklist the bidder, either indefinitely or for a stated period, for future participation in procurement processes in public sector besides RUDA may simultaneously get a case register against the bidder under section 420,468,469 of PPC Act 1860.



2.31. Force Majeure

- a) The contractor shall not be liable for Liquidated Damages (LD), forfeiture of its Performance Security, blacklisting for future tenders, termination for default, if and to the extent its failure / delay in performance / discharge of obligations under the Contract whatever the status be, is the result of an event of Force Majeure.
- b) If a Force Majeure situation arises, the Bidder shall, by written notice served to RUDA, indicate such condition and the cause thereof. Unless otherwise directed by RUDA in writing, the contractor shall continue to perform under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

2.32. Dispute Resolution

RUDA and the bidder shall make every effort to amicably resolve, by direct informal negotiation, any dis-agreement or dispute arising between them under or in connection with the Contract. In case of failure, the decision of Chief Executive Officer RUDA shall be final and binding on both the parties.

2.33. Taxes and Duties

The Bidder shall be entirely responsible for all taxes, duties and other such levies imposed, make inquiries on Income Tax / Sales Tax and Services Tax to the concerned authorities of Income Tax, Sales Tax Department, Punjab Revenue Authority Government of Pakistan, and Government of the Punjab, whatever so applicable.



3. EVALUATION CRITERIA:

TECHNICAL EVALUATION CRITERIA:

The Bidders who have duly complied with the Eligibility/Qualification will be eligible/responsive for further processing.

The Responsive Bidders will be considered for further evaluation.

The Technical proposals shall be evaluated by the evaluation committee in the light of following mandatory criteria:

Category	Description	Remarks
Mandatory Compliance	Valid Income Tax Registration with Active status.	Required
	Valid General Sales Tax/Punjab Services Tax Registration with Active status.	Required
	Submission of undertaking on legal valid and attested Stamp Paper that the firm is not blacklisted by any of Provincial or Federal Government Department, Agency, Organization or autonomous body or Private Sector Organization anywhere in Pakistan.	Required
	In full compliance of the scope of work and Delivery Period i-e, 2 weeks from issuance of work order by furnishing an undertaking in this regard on Firm's Letter Head .	Required

Note: 1) Verifiable documentary proof for all above mandatory requirements will be pre-requisite for the evaluation of bids of the vendor(s)/bidder(s).

FINANCIAL EVALUATION CRITERIA:

Technically qualified/responsive Bidder(s) shall be called for opening of the Financial Proposal(s) only. The Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by RUDA accordingly. The technically Responsive/Successful Bidder(s) or their authorized representatives shall be allowed to take part in the Financial Proposal opening.

Financial Proposal evaluation shall be conducted under RUDA Procurement Regulations, 2022 whereas, the work shall be awarded to the lowest quoted bidder. The bid Prices will include all duties, taxes, and expenses etc. In case of any exemption of duties and taxes given by the Government in favour of RUDA, the service provider shall be bound to adjust the same in the Financial Proposal.

In case of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered.



In evaluation of the price of services which are subject to excise duty, sales tax, income tax or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.

RUDA will not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder. However, any subsequent changes in rates or structure of applicable taxes by the Government at any time during execution/evaluation period will be dealt with mutual consent.



4. DETAILED SCOPE OF WORK:

Cabins Specifications and requirement:

- **Executive Director Rooms (3):** Each room measures 14.5x13 feet and includes a door.
- **Director Rooms (8):** Each room measures 12x11 feet and includes a door.
- **Mosque (1):** The mosque measures 14x17 feet and includes a door.
- **Day Care (1):** The day care room measures 14x14 feet and includes a door.

The height of the cabins for all rooms extends from the ground to the ceiling, with the exception of the following:

- **Deputy Director Cabins (27):** Each cabin has a height of 7 feet and includes a door.
- **Assistant Director Cabins (12):** Each cabin has a height of 7 feet but does not include a door.

All cabins are constructed with an aluminium frame and 12mm tempered glass. However, in certain areas, the cabins will be constructed using brickwork or dry partitioning.

The layout plans for the 5C Muslim Town Block, and 152 Ali Block are included as attachments, referred to as Annex A and Annex B, respectively.

Note: Bidders are encouraged to attend the pre bid meeting (date & time mentioned above) and survey the premises under the scope of work before submitting their bids.



5. BIDDING FORMS

1. Technical Proposal Submission Form

[Location, Date]

To: Executive Director Procurement
Ravi Urban Development Authority

Dear Sir,

We, the undersigned, offer to provide the (Services for cabins installation for RUDA new offices) in accordance with your Request for Proposal/Tender Document No. (RUDA-OPS-24-363) dated (insert date) and our Proposal. We are hereby submitting our Proposal, which includes the Technical Proposal and the Financial Proposal sealed in two separate envelopes.

We undertake, if our Proposal is accepted, to provide (services on renovation of offices in the building) related to the assignment.

We also confirm that the Government of Pakistan / Punjab has not declared us, or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices. We, furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature (Original)
(In full and initials)
Name and Designation of Signatory
Name of Firm
Address



2. Financial Proposal Submission Form

(PART OF FINANCIAL BID ENVELOPE)

To: *[name of the Procuring Agency]*

Dear Sir,

We, the undersigned, offer to provide the (services for cabin installation of RUDA new offices) in accordance with your Request for Proposal/Tender Document No. (RUDA-OPS-24-363) dated (insert date) and our Proposal. Our attached Financial Proposal is for the sum of **(insert amount in words and figures)**. This amount is inclusive of all taxes.

Our Financial Proposal shall be binding upon us up to expiration of the validity period of the Proposal, i.e., before the date indicated in (insert clause No.) of the Proposal Data Sheet.

We also declare that the Government of Pakistan / Punjab has not declared us or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We, furthermore, pledge not to indulge in such practices in competing for or in executing the Contract and are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signature (Original)
(In full and initials)
Name and Designation of Signatory
Name of Firm
Address

Please note:

The financial proposal should clearly specify the cost associated with each task outlined in the scope of work.



3. UNDERTAKING

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of tender and are liable to any punitive action for furnishing false information / documents.

Dated this _____ day of _____ 20__

Signature

(Company Seal)

In the capacity of

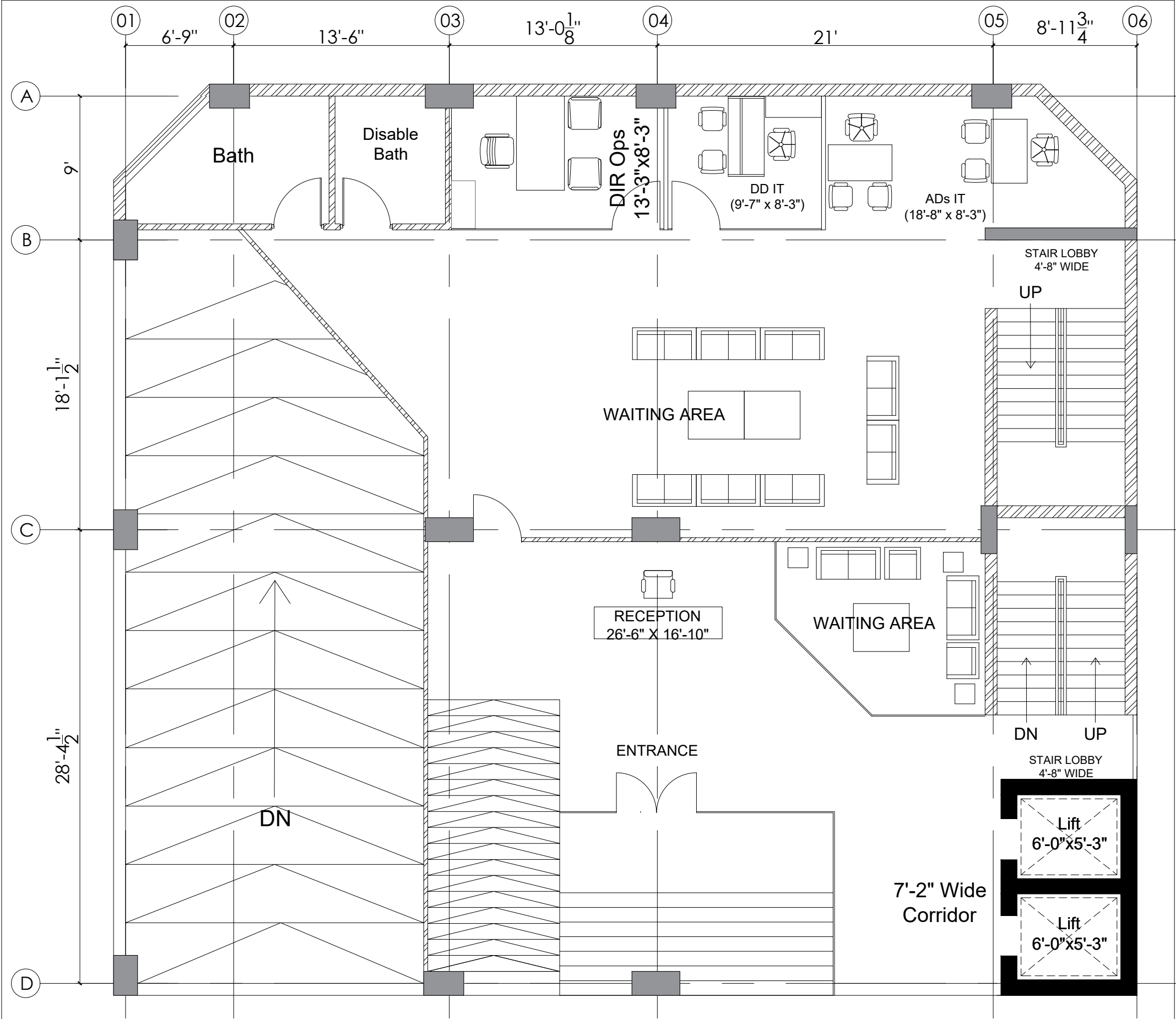
Duly authorized to sign bids for and on behalf of:



Bid Security Form

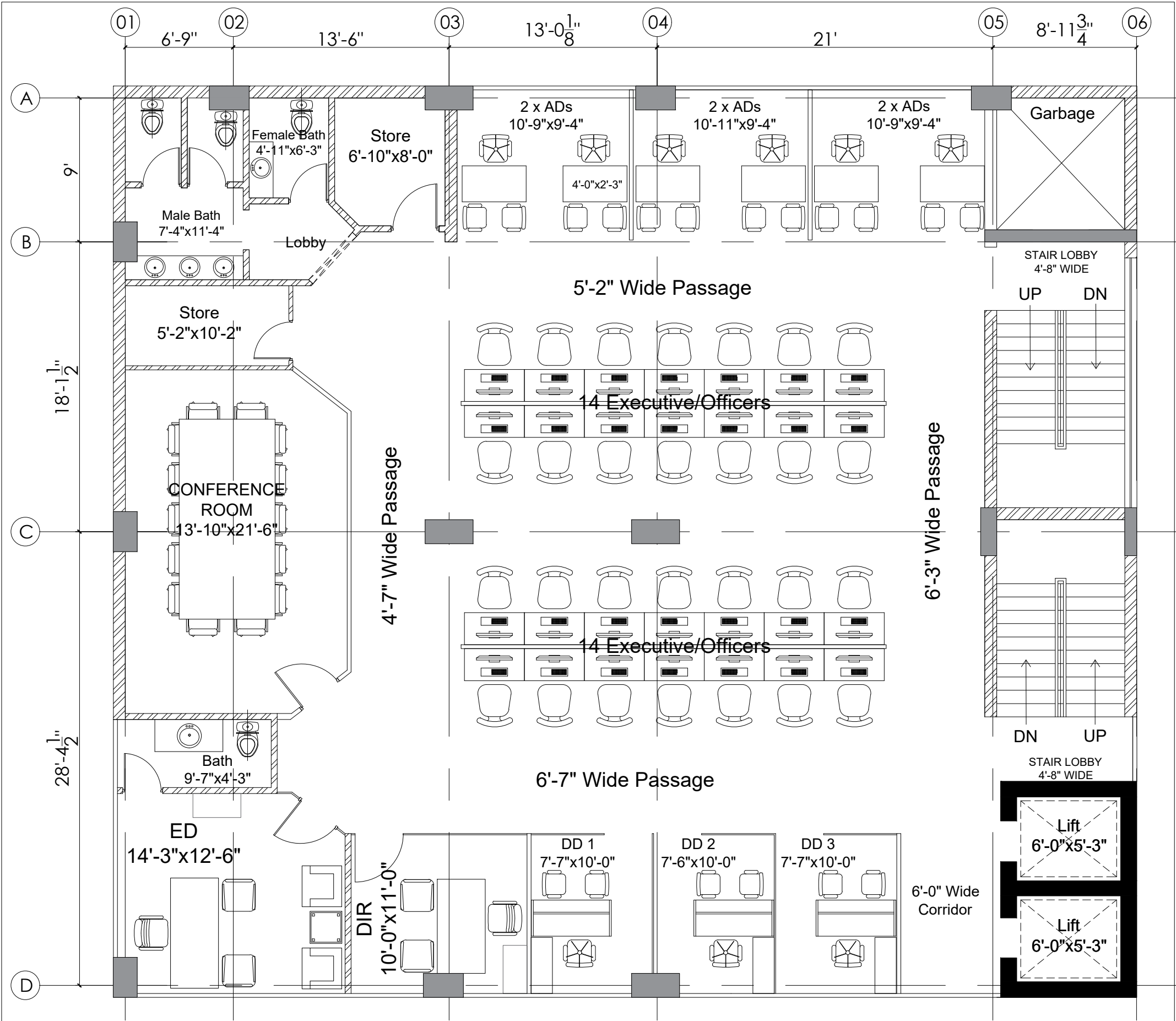
The total bid security amounting to Rs 200,000/- (Rs in words) Rs. Two hundred thousand (only) (fixed) in shape of pay order/CDR issued by (Name of Bank / Branch) _____ is attached.

Signature of the Bidder



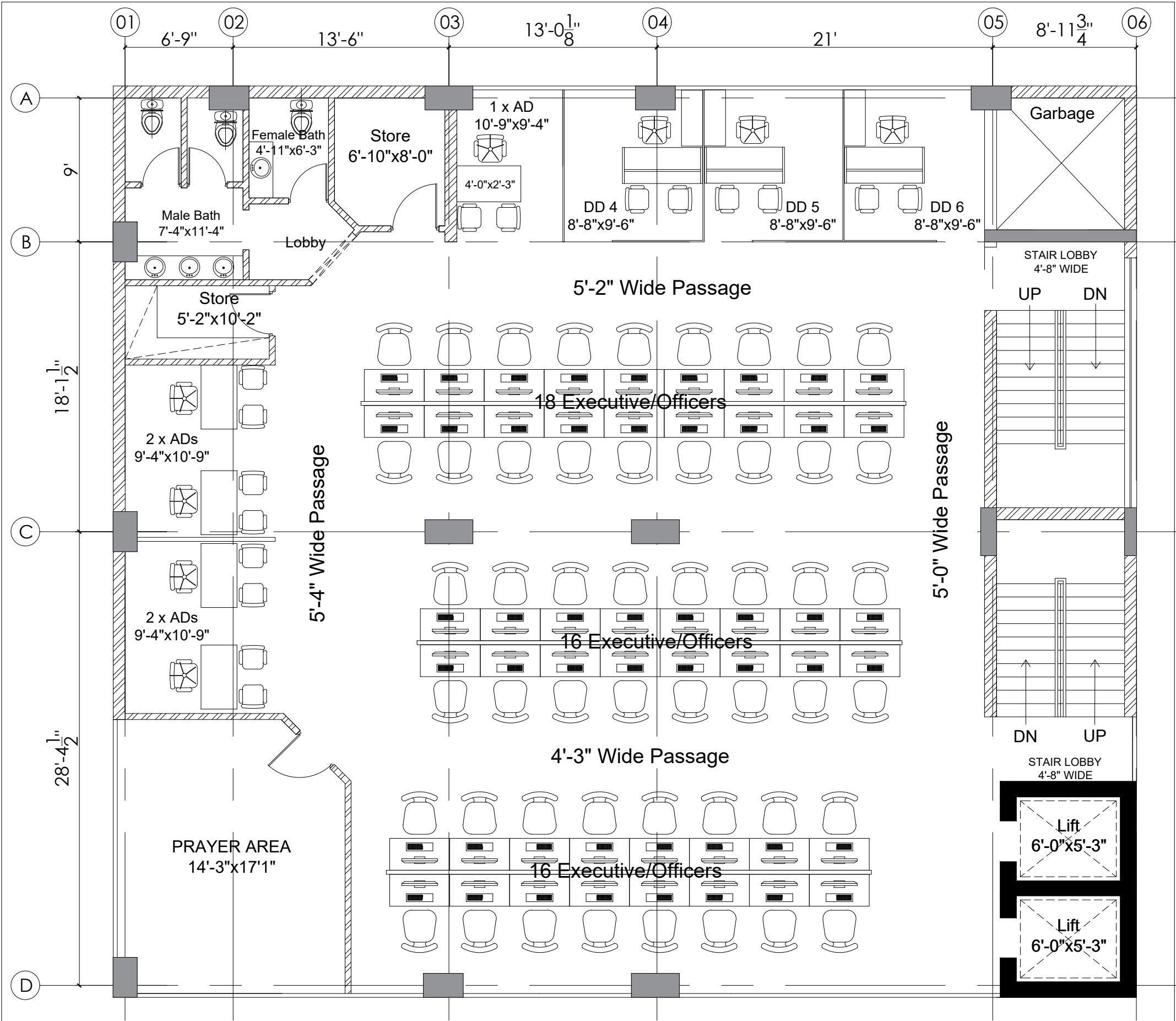
Executive Dir.	---
Director	01
Deputy Dir.	01
Assistant Dir.	02
Executive/Officers	---

GROUND FLOOR



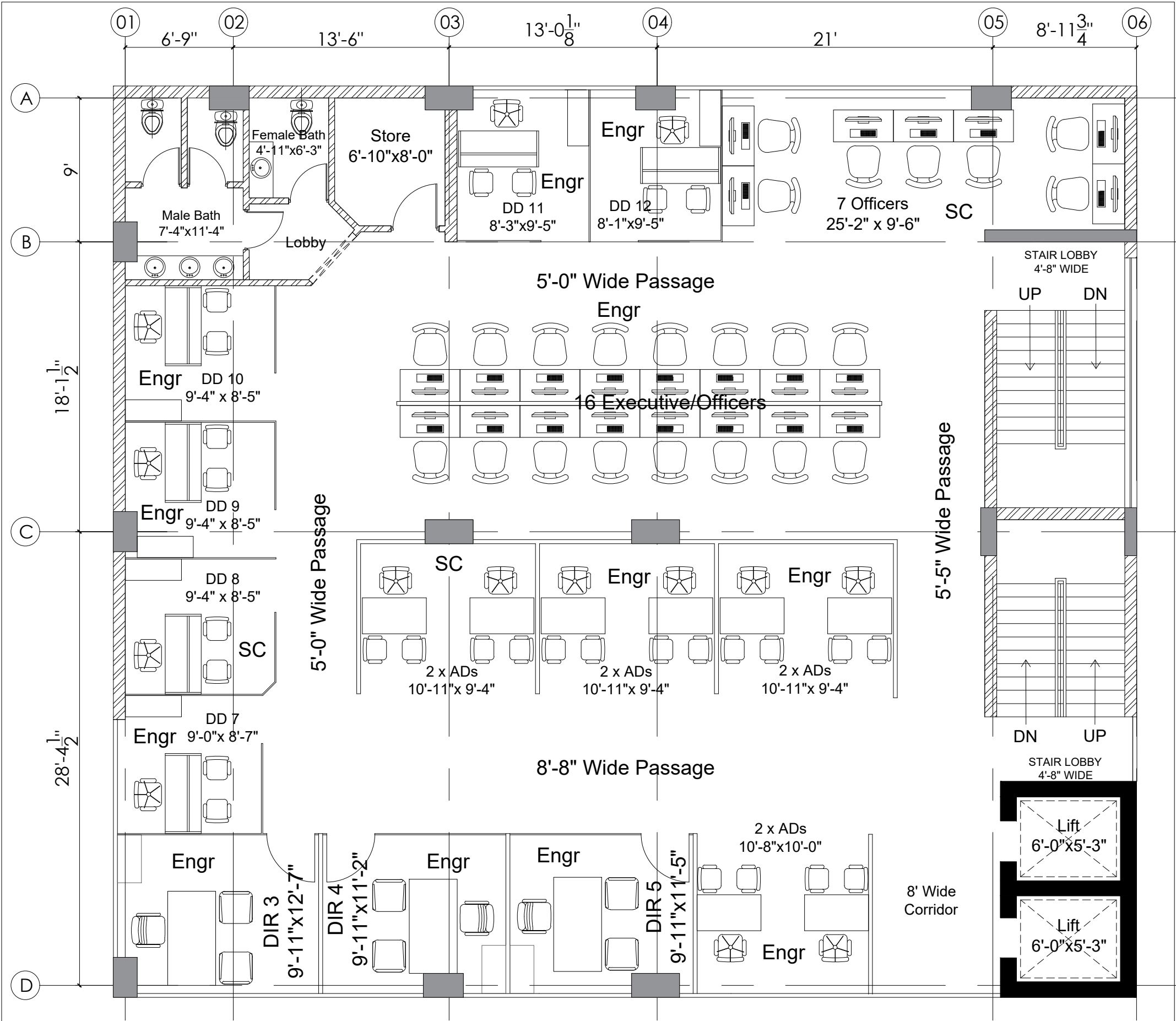
Executive Dir.	01
Director	01
Deputy Dir.	03
Assistant Dir.	06
Executive/Officers	28

FIRST FLOOR
(D & BC Dept.)



Executive Dir.	---
Director	---
Deputy Dir.	03
Assistant Dir.	05
Executive/Officers	50

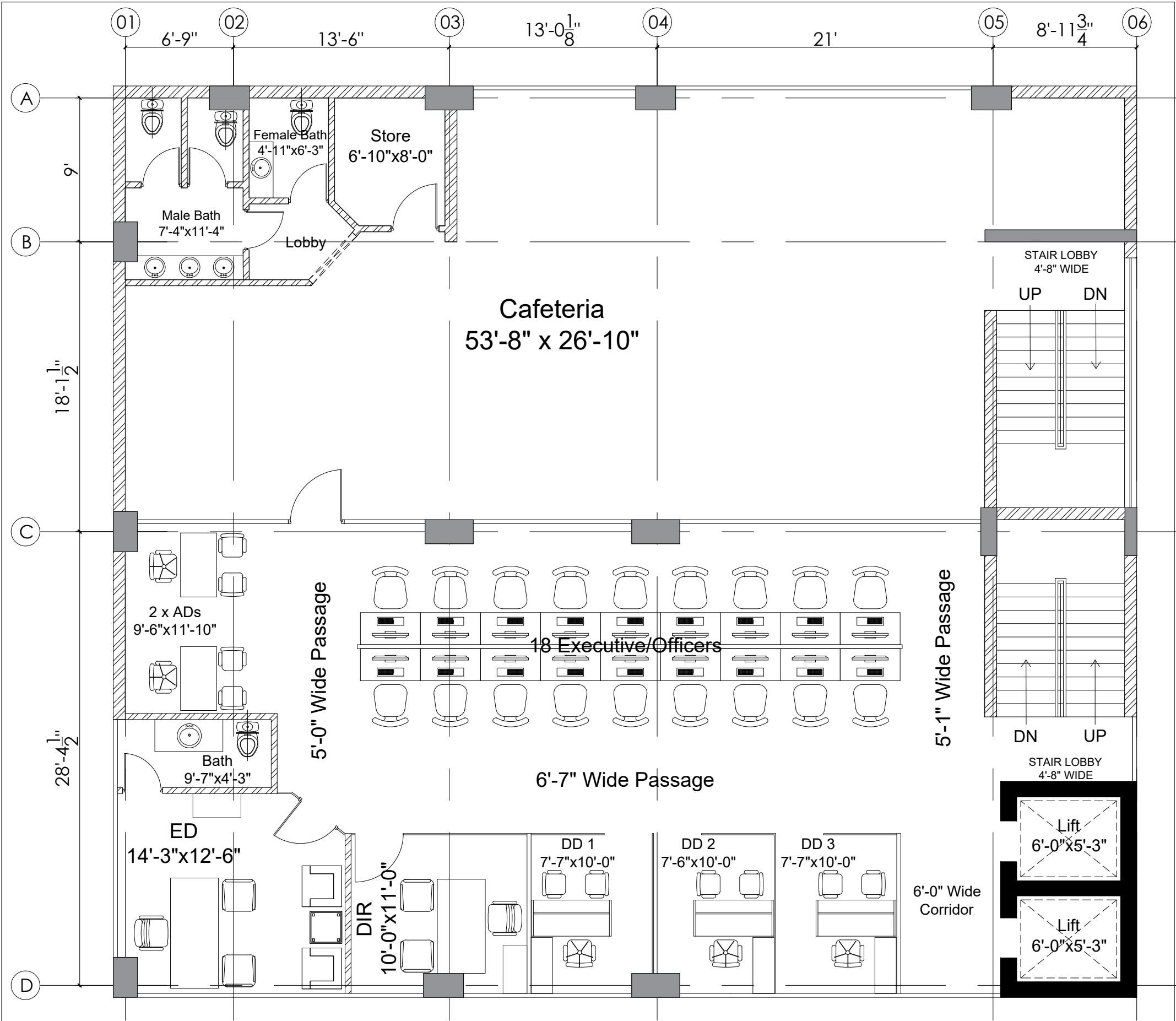
SECOND FLOOR
(D & BC Dept.)



Engineering Dept.	
Executive Dir.	---
Director	03
Deputy Dir.	05
Assistant Dir.	06
Executive/Officers	16

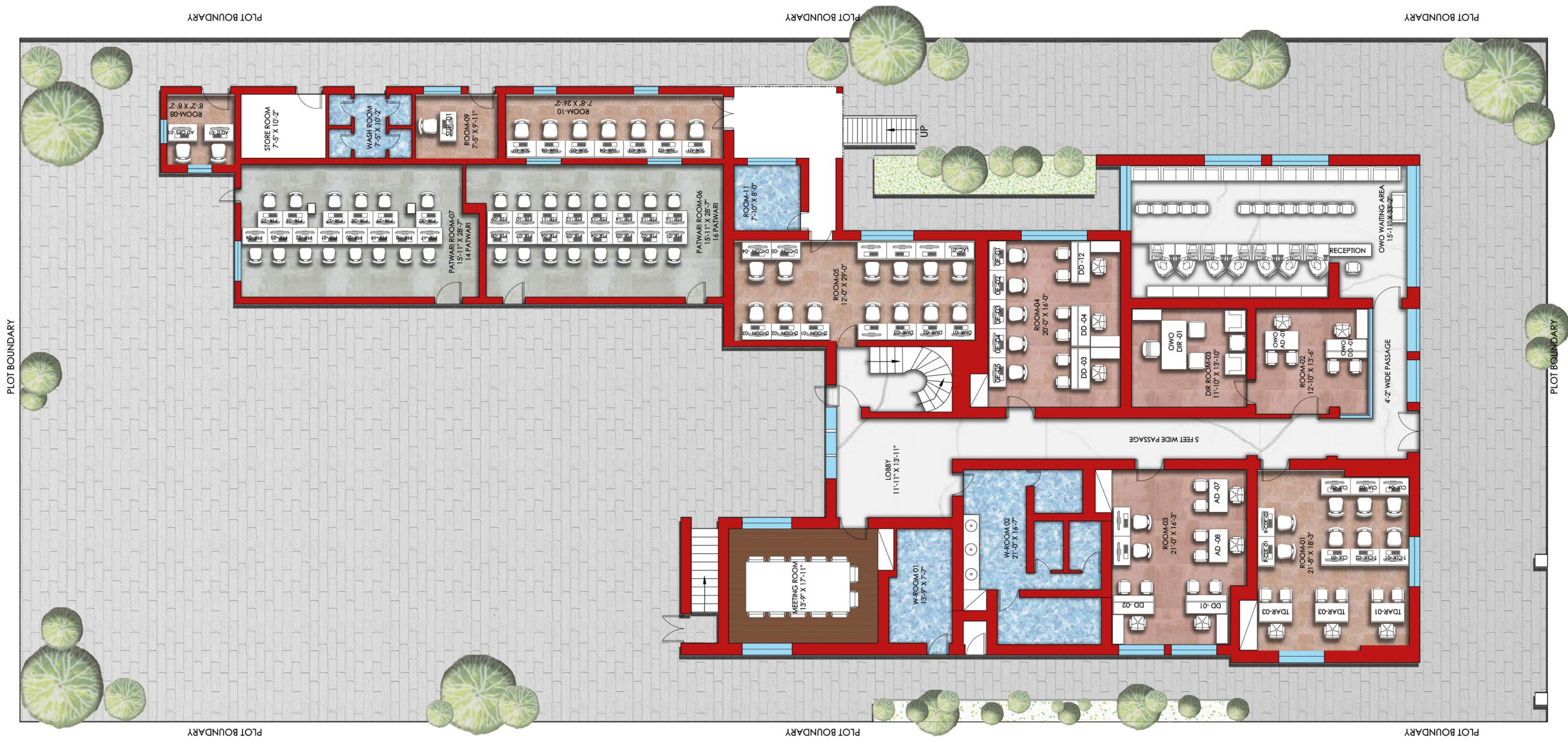
FOURTH FLOOR
(Engineering & Smart Cities Dept.)

Smart Cities Dept.	
Executive Dir.	---
Director	---
Deputy Dir.	01
Assistant Dir.	02
Executive/Officers	07



Executive Dir.	01
Director	01
Deputy Dir.	03
Assistant Dir.	2
Executive/Officers	18

FIFTH FLOOR
(Legal Dept.)





FIRST FLOOR PLAN